

# UBank

## Commercial Real Estate

(Owner-Occupied & Non Owner-Occupied)

### DOCUMENT CHECKLIST

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1. Company Documents
  - *Certificate of Formation or Articles of Incorporation*
  - *IRS Assignment of EIN*
  - *Company Agreement or Bylaws (Not required if single member)*
  - Driver's License for All Members or Managers
  - SSN, Phone Number, and Email for All Members or Managers.
2. Driver's License For All Guarantors
3. 3 Years of Personal Tax Returns
4. Personal Financial Statement
5. 3 Years of Business Tax Returns
6. Purchase Contract (If Purchase)
7. Balance Sheet & Income Statement For Business (Year to Date)
8. Debt Schedule
9. Rent Rolls and/or Leases (If Applicable)
10. Survey (If Applicable)